

COVID-19 Safety Guidelines



UPPER CANADA
COURT REPORTING & MEDIATION

The following procedures and guidelines have been put in place to ensure the safety of our clients as well as our staff. We ask that you follow these protocols to help us combat COVID-19. Please contact us at info@uppercanadacourt.com for more information.

Sanitizer

Sanitizer is available at all entrances of the building as well as in each boardroom, meeting room and common areas.



Social Distancing

We ensure social distancing with set floor markings as well as dividers and barriers in boardrooms and meeting rooms.



COVID-19 Screening

We ensure every guest who enters the building completes an online screening.



No Mask No Access

Every person entering the building is required to wear a mask or face covering at all times, access will be denied to those without masks.



Cleanliness

We have increased our cleaning efforts to ensure each room is always disinfected and safe.



Online Video Proceedings

We encourage online proceedings for the safety of our clients and staff. We do however, conduct in-person proceedings following the safety of our protocols. We ensure the same level of professionalism at all times and guarantee excellent service.



Limited Numbers

Only essential staff have been permitted to be in the building and we have placed limits to how many clients can come in at a time.

